



ESF programm „Kutsete süsteemi arendamine“

# **OCCUPATIONAL STANDARD**

## **Land surveyor, level 5**

The occupational standard is a document, that describes the job and competence requirements, i.e. a set of skills, knowledge and attitudes required for successful job performance in a particular occupation.

**This occupational standard is the basis for assessment of professional competencies of people.**

<b>Occupational qualification title</b>	<b>Estonian qualifications framework (EstQF) level</b>
<i>Land surveyor, level 5</i>	<i>5</i>



ESF programm „Kutsete süsteemi arendamine“

## Part A JOB DESCRIPTION

<b>A.1 Job description</b>
<p>Geodesy (in Greek <i>geodaisia</i> "division of the Earth") is a science of determination of the shape and size of the planet Earth and parts of its surface as well as used surveying methods, mathematical processing of surveying results and depicting of the parts of the ground on level as maps, plans and profiles.</p> <p>The main duty of the land surveyor is performance of geodetic operations on construction sites, planning and designing areas: first the surveying works on the site and then processing, analyzing, interpretation and formulation of obtained data.</p> <p>The land surveyor acts according to the profession in different areas: geodetic survey works, special engineering works, works related to higher geodesy, geodesy works. Based on the area of activity and formed traditions, the person working in geodesy area is called a land surveyor together with land management surveyor.</p> <p>The vocations in the profession of geodesy are on four levels: Technician-land surveyor, level 4; land surveyor, level 5, land surveyor, level 6, land surveyor, level 7.</p> <p><b><u>This occupational standard describes the professional competencies of the level 5 land surveyor.</u></b> <b><u>Land surveyor, level 5 is a specialist with professional education who works in the companies and institutions related to geomatics area.</u></b> <b>His or her main duty is performance of geodetic works in different sites.</b> <b>Level 5 land surveyor generally works independently and is responsible for high quality performance of his/her works.</b> <b>He or she performs more complicated works in cooperation with higher level land surveyor.</b></p>
<b>A.2 Units</b>
<p><b>A.2.1 Surveying works on the site</b></p> <ul style="list-style-type: none"> <li>2.1.1 Preparing the surveying works</li> <li>2.1.2 Establishment of geodetic survey network</li> <li>2.1.3 Performing tachometric surveying works</li> <li>2.1.4 Performing geodetic satellite surveying works</li> <li>2.1.5 Performing levelling work</li> </ul> <p><b>A.2.2 Processing survey data</b></p> <ul style="list-style-type: none"> <li>2.2.1 Revision and analysis of survey data</li> <li>2.2.2 Performing geodetic calculations</li> <li>2.2.3 Preparing geodetic drawings</li> <li>2.2.4 Documenting survey data and calculation results</li> </ul> <p><b>OPTIONAL UNITS</b></p> <p><b>A.2.3 Geodetic surveys</b></p> <ul style="list-style-type: none"> <li>2.3.1 Establishment of projecting and actual construction network</li> <li>2.3.2 Performing geodetic setting-out works</li> <li>2.3.3 Performance of execution and revision surveys of buildings (including utility networks) and documenting the results</li> </ul> <p><b>A.2.4 Engineering and geodetic surveys</b></p>

ESF programm „Kutsete süsteemi arendamine“

<p>2.4.1 Architectural surveying of buildings and preparation of drawings</p> <p>2.4.2 Surveying and preparation of drawings of more complicated facilities</p> <p>2.4.3 Surveying works of historical buildings (including ruins)</p> <p>2.4.4 Surveying works of deformations of buildings</p> <p>2.4.5 Surveying and calculation of material volumes</p> <p>2.4.6 Calibration and preparing technical specifications of specific facilities</p> <p>2.4.7 Performing hydrographic surveying works</p> <p><b>A.2.5 Engineering and geodetic surveys</b></p> <p>2.5.1 Establishing surveying networks</p> <p>2.5.2 Survey of the area</p> <p>2.5.3 Survey of utility networks and documenting the results</p> <p>2.5.4 Preparing a lay-out of the area</p> <p><i>Comparative list of units and tasks of geomatics profession is indicated in Annex 1 “Units and tasks”.</i></p>
<p><b>A.3 Working environment and specific aspects of work</b></p> <p>Land surveyors work in the office as well as in field works. Working time is flexible, depending on need, the sites should be surveyed also outside ordinary working time. The character of work is alternating – work in office alternates with field works.</p> <p>The risk factors related to the working environment of the land surveyor are mainly caused by traffic and buildings, peculiarity of the construction and industrial sites and hence he or she must strictly follow the valid safety requirements.</p> <p>In certain situations it may happen that when performing work tasks, the land surveyor must enter private properties, border of the state or other territories with limited access. In that case it is necessary to obtain a permission for staying and working in the specified territories.</p>
<p><b>A.4 Tools</b></p> <p>The tools of the land surveyor in the office include office equipment and professional software programs. In the field work, the land surveyor uses relevant instruments (e.g. tacheometer, surveyor's level, GPS-surveying instruments, etc) and, if needed, also the common hand tools like spade, saw, hammer, etc. In the field work sites it is mandatory to wear the safety equipment (helmet, reflective jackets).</p>
<p><b>A.5 Personal characteristics necessary for this job: abilities and personality traits</b></p> <p>The work of the land surveyor presumes logical thinking and analytic abilities, visual memory, spatial imagination.</p> <p>Mathematical capability and concentration are also essential. Geodesy work needs openness and good communication skills, preciseness, sense of duty, ability to communicate, self-discipline and resistance to stress.</p> <p>For field works, a good physical condition and readiness to work in different weather conditions are recommended.</p>
<p><b>A.6 Occupational training</b></p> <p>Level 5 land surveyor has professional education and he or she has passed in-service trainings and has practical experience in the area of geodesy.</p>
<p><b>A.7 Possible job titles</b></p> <p>Land surveyor, land surveyor</p>

## Part B COMPETENCE REQUIREMENTS

### **B.1 The structure of the occupational qualification**

Land surveyor, level 5 professional standard consists of two mandatory (B.2.1-2.2), three optional (B.2.3-2.5) and transversal competencies of the vocation of land surveyor (B.2.6 – 2.12). Certification of mandatory (B.2.1 and B.2.2), transversal (B.2.6 – 2.12) and at least one optional competence (B.2.3 - 2.5) is required for acquiring of the level 5 vocation of a land surveyor.

### **B.2 Competences**

#### **OBLIGATORY COMPETENCES**

<b>B.2.1 Surveying works on the site</b>	<b>EstQF level 5</b>
<u>Performance indicators:</u>	
<ol style="list-style-type: none"> <li>1. Registers planned surveying works according to valid procedure and collects the source data necessary for surveying based on the prescribed task. Selects the surveying tools based on the task, peculiarity of the surveyed site and preciseness requirements and makes sure that these are in working order before starting the works. Performs set up of the tools (checking, adjustment, entering of source data, etc).</li> <li>2. Creates the geodetic surveying network based on the prescribed task and selected surveying instruments.</li> <li>3. Performs tacheometric measuring based on the prescribed task and selected surveying instruments.</li> <li>4. Performs geodetic satellite measuring based on the prescribed task and selected surveying instruments.</li> <li>5. Performs levelling works based on the prescribed task and selected surveying instruments.</li> </ol>	
<u>Supporting knowledge:</u>	
<ol style="list-style-type: none"> <li>a) Surveying instruments and techniques of their use in surveying of the sites.</li> <li>b) General knowledge about utility networks</li> <li>c) Different surveying methods</li> </ol>	
<u>Assessment method(s):</u>	
Portfolio and, if needed, oral interview, assessment based on documents (certifying education, in-service training, current professional length of service) and a written test	
<b>B.2.2 Processing survey data</b>	<b>EstQF level 5</b>
<u>Performance indicators:</u>	
<ol style="list-style-type: none"> <li>1. Checks the survey data and assesses their conformity to valid requirements.</li> <li>2. Performs geodetic calculations and assesses the credibility of the results.</li> <li>3. Prepares geodetic drawings following the survey and calculation data.</li> <li>4. Documents and, if needed, archives the survey data, calculation results and drawings based on the requirements provided by the client.</li> </ol>	
<u>Supporting knowledge:</u>	
<ol style="list-style-type: none"> <li>a) Interpretation and processing of geodetic survey data</li> <li>b) Principles of survey data processing and performance of simplified equation calculations</li> <li>c) Coordinate systems and topographic symbols</li> </ol>	

Assessment method(s):

Portfolio and, if needed, oral interview, assessment based on documents (certifying education, in-service training, current professional length of service) and a written test

### OPTIONAL COMPETENCES

<b>B.2.3 Geodetic surveys</b>	<b>EstQF level 5</b>
<p><u>Performance indicators:</u></p> <ol style="list-style-type: none"> <li>1. Participates in establishment of the projecting and actual construction network under guidance of the higher level land surveyor.</li> <li>2. Performs geodetic survey setting out for the sites with simpler configuration (with one coordinate system).</li> <li>3. Participates in execution and revision surveys of the buildings under guidance of the higher level land surveyor.</li> </ol>	
<p><u>Supporting knowledge:</u></p> <ol style="list-style-type: none"> <li>a) Reading of simpler building design documentation</li> <li>b) Civil-engineering terminology</li> <li>c) General knowledge of Building structures</li> <li>d) General knowledge about building a construction network</li> <li>e) Setting out, execution and revision survey methods</li> <li>f)</li> </ol>	
<p><u>Assessment method(s):</u></p> <p>Portfolio and, if needed, oral interview, assessment based on documents (certifying education, in-service training, current professional length of service) and a written test</p>	
<b>B.2.4 Engineering and geodetic surveys</b>	<b>EstQF level 5</b>
<p><u>Performance indicators:</u></p> <ol style="list-style-type: none"> <li>1. Under the guidance of the higher level land surveyor performs architectural surveys of buildings and participates in preparation of drawings (plans, sections of the structures, façade drawings, drawings of design assemblies, 3D models, etc) made for the reconstruction design documentation based on these by following the prescribed tasks.</li> <li>2. Under the guidance of the higher level land surveyor performs surveys of more complicated facilities (e.g. bridges, viaducts, production and technological equipment, power substations, hydrotechnical facilities, purification equipment, etc) and participates in preparation of the drawings (plans, sections of structures, façade drawings, drawings of design assemblies, 3D models, etc) made for the reconstruction design documentation based on these by following the prescribed tasks.</li> <li>3. Under the guidance of the higher level land surveyor surveys the historical buildings and their parts according to the details and preciseness prescribed by the initial task.</li> <li>4. Under the guidance of the higher level land surveyor performs geotechnical checking of buildings and their parts by determining and following the horizontal and/or vertical layouts and using proper survey method for it.</li> <li>5. Surveys and calculates necessary material quantities according to the preciseness requirements set in the terms of reference.</li> <li>6. Under the guidance of the higher level land surveyor, performs precise measuring of specific facilities (stadiums, fuel tanks, swimming pools, firing ranges, railway, more complicated industrial and production equipment) for calibration and preparing technical specifications, based on the specification of the site as well as normative documents.</li> </ol>	

ESF programm „Kutsete süsteemi arendamine“

7. Performs hydrographic survey works with the aim of structural design works according to the initial task provided by the client.
<u>Supporting knowledge</u> a) Architectural survey of buildings b) Principles of checking the deformation of the buildings c) Principles of 3 D model and volumetric calculations d) Hydrographic survey
<u>Assessment method(s):</u> Portfolio and, if needed, oral interview, assessment based on documents (certifying education, in-service training, current professional length of service) and a written test

<b>B.2.5 Engineering and geodetic surveys</b>	<b>EstQF level 5</b>
<u>Performance indicators:</u> 1. Under the guidance of the higher level land surveyor, participates in establishment of survey networks. 2. Surveys the area according to the prescribed task. 3. Examines the utility networks of the area according to the prescribed task and documents the results (enters the locations of utility networks to the plan and prepares the database of wells). 4. Prepares the plan of the area according to field survey data and requirements of the legislation.	
<u>Supporting knowledge</u> a) Principles of establishment of survey networks, survey and calculation methods b) methods of survey of the areas c) Geodetic instruments used for survey of areas and their operating principles d) General knowledge about utility networks e) Survey methods of utility networks	
<u>Assessment method(s):</u> Portfolio and, if needed, oral interview, assessment based on documents (certifying education, in-service training, current professional length of service) and a written test	

### TRANSFERSAL COMPETENCES

<b>B.2.6 Following of quality in work</b>	<b>EstQF level 5</b>
<u>Performance indicators:</u> 1. Level 5 land surveyor provides with his or her work service which conforms to the agreed standards and quality requirements and adheres to the operational instruction, safety requirements, guidelines and procedures. 2. Expresses himself or herself well in writing, all presented written materials are structured, logical and correct. 3. Regards ethical beliefs and values important, shows integrity of actions and words. 4. Is conscientious towards environment and society. 5. Has clear analytical thinking, uses own knowledge efficiently; acknowledges new ideas and development trends.	
<b>B.2.7 Planning of own work</b>	<b>EstQF level 5</b>
<u>Performance indicators:</u> 1. Level 5 land surveyor is oriented to results and achievement of personal goals in his or her work, he or she works well and is dedicated to work. Ethical beliefs and values are important for him or her. 2. Plans time and activities beforehand, keeps the agreed schedule, deadlines and stages. His or her working style is systematic, methodical and orderly.	

ESF programm „Kutsete süsteemi arendamine“

3. Before making any decisions, the land surveyor analyses all relevant numeric and verbal information available for him or her, also all other sources of information.	
<b>B.2.8 Communication skills and team work</b>	<b>EstQF level 5</b>
<u>Performance indicators:</u>	
1. Creates good relations with clients as well as colleagues and communicates successfully with people from all levels.	
2. Adapts with the team and keeps up the team spirit.	
<b>B.2.9 Coping with problems</b>	<b>EstQF level 5</b>
<u>Performance indicators:</u>	
1. Level 5 land surveyor is adaptable, responds and adapts easily with changes, withstands stress and copes well with drawbacks. Works efficiently also in stressful situations and, if needed, can manage conflicts. Takes criticism reasonably and learns from it.	
<b>B.2.10 Participation in lifelong learning</b>	<b>EstQF level 5</b>
<u>Performance indicators:</u>	
1. Learns and obtains new tasks, methods and techniques; seeks learning opportunities, approaches solving of situations and problems in innovative and creative manner. Accepts new technologies.	
2. The land surveyor looks for proper learning opportunities and develops own working knowledge through constant professional development.	
<b>B.2.11 Language skills</b>	
Estonian – level B1	
At least one foreign language – level A2	
<b>B.2.12 Computer skills</b>	
<u>Performance indicators:</u>	
Computer skills on level AO1-AO4, AO7	
General knowledge about CAD-programs	
<b><u>Transfersal knowledge of the vocation of the land surveyor</u></b>	
a) Geodetic instruments, survey equipment and methods of survey	
b) Geodesy terminology	
c) General knowledge about geodetic networks	
d) Requirements to documenting, formulation and archiving of survey and calculation results	
e) Legislation regulating the work of the land surveyor	
- Spatial Data Act	
- Act of Register of Economic Activities	
- Building Act	
- Land Cadastre Act	
- Regulation of the Minister of Economic Affairs and Communications “Procedure of performance of the geodetic surveys”	
<u>Assessment method(s):</u>	
Transfersal competencies are appraised in an integrated manner together with appraisal of all other competencies presented in the professional standard.	

Euroopa Liit  
Euroopa Sotsiaalfond

Eesti tuleviku heaks

SIHTASUTUS  
Kutsekoda

ESF programm „Kutsete süsteemi arendamine“

## Part C

### GENERAL INFORMATION AND ANNEXES

<b>C.1 Information on the preparation and approval of the occupational standard, on the body awarding occupational qualifications, and reference to the location of the occupational standard in classifications</b>	
Designation of the occupational standard in the register of occupational qualifications	13-21112014-3.2/7k
The occupational standard is compiled by:	Mairolt Kakko – OÜ REIB / Eesti Geodeetide Ühing Jaan Kallandi – OÜ Metricus / Eesti Geodeetide Ühing Jüri Randjärv – Maaülikool Karin Kollo – Maa-amet Toivo Tomingas – Maa-amet
The occupational standard is approved by	Building, Real estate and Geomatics Sectoral Council
No. of the decision of the Sectoral Council	33
Date of the decision of the Sectoral Council	21.11.2014
The occupational standard is valid until (date)	02.06.2018
Occupational standard version No.	7
Reference to the Classification of Occupations (ISCO 08)	2165 Map-drawers and surveyors
Reference to the level in the European Qualifications Framework (EQF)	5
<b>C.2 Title of occupational qualification in foreign languages</b>	
In English:	land surveyor
In Russian:	геодезист
In Finnish:	maanmittari
<b>C.3 Annexes</b>	
Annex 1.	Units and tasks of geodesy area
Annex 2.	<a href="#">Descriptions of language skill levels</a>
Annex 3.	<a href="#">Computer skills</a>



UNITS AND TASKS	Land survey technician, level 4	Land surveyor, level 5	Land surveyor, level 6	Land surveyor, level 7
<b>OBLIGATORY UNITS AND TASKS</b>				
<b>1. Surveying works on the site</b>				
Preparation of surveying works	X	X	X	X
Establishment of geodetic survey network	–	X	X	X
Performing tacheometric surveying works	X	X	X	X
Performing geodetic satellite surveying works	X	X	X	X
Performing levelling work	X	X	X	X
<b>2. Processing survey data</b>				
Revision and analysis of survey data	X	X	X	X
Performing geodetic calculations	X	X	X	X
Preparing geodetic drawings	X	X	X	X
Documenting survey data and calculation results	X	X	X	X
<b>UNITS AND TASKS OF OPTIONAL COMPETENCIES</b>				
<b>3. Performance of construction surveys</b>				
Establishment of projecting and actual construction network	–	Participates in supervision	X	X
Performing geodetic setting-out works	Participates in supervision	Participates in supervision	X	X
Performance of execution and revision surveys of buildings (including utility networks) and documenting the results	Participates in supervision	Participates in supervision	X	X
<b>4. Performance of geodetic surveys</b>				
Establishing surveying networks	Participates in supervision	Participates in supervision	X	X
Survey of the area	X	X	X	X
Survey of utility networks and documenting the results	X	X	X	X
Preparing a lay-out of the area	X	X	X	X
Obtaining of necessary co-ordinations	–	–	X	X
<b>5. Cadastral survey</b>				

ESF programm „Kutsete süsteemi arendamine“

Setting-out and survey of cadastral unit	X			
Situation survey	X			
Preparing a plan of the cadastral unit	Participates in supervision	–	–	–
Determining the surface areas	Participates in supervision			
Documenting a cadastral survey	X			
<b>6. Performing engineering and geodetic surveys</b>				
Architectural surveying of buildings and preparation of drawings		Participates in supervision	X	X
Surveying and preparation of more complicated facilities		Participates in supervision	X	X
Surveying works of historical buildings (including ruins)		Participates in supervision	X	X
Surveying works of deformations of buildings	–	Participates in supervision	X	X
Surveying and calculation of material volumes		X	X	X
Calibration and preparing technical specifications of specific facilities		Participates in supervision	X	X
Performing hydrographic surveying works		X	X	X
<b>7. Higher geodesy works</b>				
Designing of local geodetic networks			X	X
Designing of national geodetic networks			–	X
Building and reconstruction of local geodetic networks			X	X
Building and reconstruction of national geodetic networks	–	–	X	X
Erection of gravimetric networks			–	X
Conversions and determination of conversion parameters between the coordinate systems			X	X