EUROPASS CERTIFICATE SUPPLEMENT (*)

Republic of Estonia

Euroopa Liit
Euroopa Sotsiaalfond

Eesti tuleviku heaks

1. TITLE OF THE CERTIFICATE (1)
Sekretär II
(1) in the original language

2. TRANSLATED TITLE OF THE CERTIFICATE (1)
Secretary II
(1) if applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCIES

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE (1)
(1) If applicable

5. OFFICIAL BASIS OF THE CERTIFICATE	
Name and status of the body awarding the certificate The occupational certificate that has been issued by the professional council that operates under the activity license issued by a Awarding Body	**Name and status of the national/regional authority providing accreditation/recognition of the certificate** Sector Skills Council approved by a Regulation of the Government of the Republic
Level of the certificate (national or international)	**Grading scale / Pass requirements**
Access to next level of education/training	**International agreements**

(*)**Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself.
The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: http://europass.cedefop.europa.eu/en/home

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Legal basis

Occupational Qualifications Act (RT I 2008, 24, 156; 01.09.2008)

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

In order to obtain a occupational certificate, the applicant has to prove all his/her competencies required by the occupational standard and by the procedure for awarding of occupational qualification established by the body awarding the occupational qualification.

More information (including a description of the national qualifications system) available at:
www.kutsekoda.ee