



EUROPASS CERTIFICATE SUPPLEMENT (*)



Republic of Estonia

1. TITLE OF THE CERTIFICATE ⁽¹⁾

Puhastusteenindaja II, EKR tase 3

⁽¹⁾ in the original language

2. TRANSLATED TITLE OF THE CERTIFICATE ⁽¹⁾

Cleaner II, Est QF level 3

⁽¹⁾ if applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCIES

A holder of the Cleaner level II professional certificate is able to:

- perform independently the maintenance cleaning of the floors
- perform independently the maintenance cleaning of the ceilings
- perform independently the maintenance cleaning of the walls
- perform independently the maintenance cleaning of furniture
- ensure preservation of the health and the environment and use the resources at his/her disposal economically
- comply with the occupational safety and fire safety requirements, provide basic first aid, understand the rights and obligations of an employee
- plan rational positioning of the cleaning accessories in a storage room, maintain cleaning accessories
- classify the types of dirt and common surface materials (PVC, linoleum, parquet, laminate, etc.) and select/recommend the best method of cleaning
- use common cleaning accessories (mops, cloths, brushes, etc.)
- classify and measure cleaning agents and choose the best method of application in a particular situation
- use various cleaning methods (dry, low-moisture, moist, wet) as required
- use common cleaning appliances (water suction appliances and vacuum cleaners, combined floor washing machines, floor maintenance machines), being familiar with their operating principles, maintenance and safety requirements
- clean windows, mirrors and other glass surfaces without auxiliary equipment (lifts, ladders, etc.)
- sort trash in compliance with environmental labelling and hazardous waste requirements
- organise his/her work independently and work in a team, incl. supervise other workers
- evaluate the work and performance of a trainee

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE ⁽¹⁾

Cleaner-supervisor, senior cleaner, object supervisor, foreman

⁽¹⁾ If applicable

^(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the body awarding the certificate</p> <p>OÜ Puhastusekspert Väike-Maarja 46202 Ehitajate tee 9-5 Ph. +372 5092094 Fax + 372 3261991 E-mail: info@puhastusekspert.ee www.puhastusekspert.ee</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Estonian Qualification Authority 'Kutsekoda' Mustamäe tee 16 10617 Tallinn, Estonia Ph. +372 679 1700 Fax +372 679 1701 E-mail kutsekoda@kutsekoda.ee www.kutsekoda.ee</p> <p>The private law foundation 'Kutsekoda' (Professions Chamber) was established in 2001 in cooperation with the Estonian Government to continue the creation of the system of professions started in 1997 by the Estonian Chamber of Commerce and Industry. The objectives of the Professions Chamber include establishment and development of an integrated and organised professional qualifications system, establishment of prerequisites for achieving comparability of the qualifications of Estonian employees and acknowledgement of other countries, as well as management of the state register of professions as the authorised processor.</p>
<p>Level of the certificate (national or international)</p> <p>Estonian qualifications framework level 3 European qualifications framework level 3</p>	<p>Grading scale / Pass requirements <u>There are the following possibilities for the attestation of professional qualifications:</u></p> <p>a) Examination of knowledge (written test, interview) and/or b) examination of skills (test assignment, observation at workplace). Prerequisite for the test assignment is passing of the written test. <u>Written test:</u> at least 70 multiple-choice questions; the test is passed if at least 80% of the answers are correct; an additional interview is required if the percentage of correct answers is between 70 and 80. <u>Practical examination:</u> maintenance cleaning of a randomly chosen common room during a specified time, incl. selection of cleaning accessories, agents and methods.</p>
<p>Access to next level of education/training</p> <p>Cleaner Manager III</p>	<p>International agreements</p>
<p>Legal basis</p> <p>Professions Act (RT I 2008, 24, 156; 01.09.2008)</p>	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Application entry requirements (level of education or training, professional experience, in-service training, etc.) Please indicate duration if required.

Prerequisites	Duration (hours/weeks/months/years)
Work experience in the field of cleaning	1 year

Level of education (required/recommended): basic education

More information (including a description of the national qualifications system) available at:
www.kutsekoda.ee