



EUROPASS CERTIFICATE SUPPLEMENT (*)



Republic of Estonia

1. TITLE OF THE CERTIFICATE ⁽¹⁾

TURVAJUHT III

⁽¹⁾ in the original language

2. TRANSLATED TITLE OF THE CERTIFICATE ⁽¹⁾

SECURITY OFFICER III

⁽¹⁾ if applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCIES

A holder of the Security Officer level III professional certificate is able to:

- manage the work of a security or internal guarding unit of a security company;
- plan and organise the work of the security or internal guarding unit in arranging the surveillance and protection of guarding objects;
- observe and organise the work of security and internal guarding employees, ensuring legality of actions;
- plan professional and in-service training of security guards;
- understand pricing and marketing in the area of security services;
- comply with the safety requirements for the work environment;
- comply with the legislation pertaining to the profession;
- comply with the principles and requirements for the provision of security services, surveillance and protection of objects, considering the particular nature of each object;
- handle surveillance equipment;
- follow security tactics, conduct security checks;
- comply with confidentiality requirements and ensure data protection;
- take responsibility for the customers and for the safety and security of their property;
- ensure inviolability of a crime site and preservation of evidence;
- act in dangerous and special situations;
- comply with the principles and requirements for handling weapons and special equipment;
- fill out work-related documents;
- evaluate life threatening situations at the site, evaluate the condition of casualties and provide first aid, transport casualties;
- comply with the requirements for cash transport and the principles and tactics of goods dispatching;
- organise personal protection;
- analyse and explain the requirements for surveillance and protection;
- maintain good physical form;
- express himself/herself both in oral conversations and in writing;
- comply with the requirements of professional code of conduct.

^(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE ⁽¹⁾

- Security officers are employed by companies that provide security services.

(1) If applicable

5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the body awarding the certificate</p> <p>Estonian Security Association (ESA) Madara 27, 10612 Tallinn Reg. no. 01288658 Ph.+372 6403 431 Fax +372 6403 432 www.security.ee</p> <p>The authorisation to act as the body awarding professional qualifications was granted on 03.03.2004 by the resolution No 6 of the Professional Council for Justice and Internal Security.</p> <p>ESA was founded in 1993 as a non-profit association of companies operating in the field of security. As of 1997, ESA is an organisation of employers.</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Estonian Qualification Authority 'Kutsekoda' Mustamäe tee 16 10617 Tallinn, Estonia Ph. +372 679 1700 Fax +372 679 1701 E-mail kutsekoda@kutsekoda.ee www.kutsekoda.ee</p> <p>The private law foundation 'Kutsekoda' (Professions Chamber) was established in 2001 in cooperation with the Estonian Government to continue the creation of the system of professions started in 1997 by the Estonian Chamber of Commerce and Industry. The objectives of the Professions Chamber include establishment and development of an integrated and organised professional qualifications system, establishment of prerequisites for achieving comparability of the qualifications of Estonian employees and acknowledgement of other countries, as well as management of the state register of professions as the authorised processor.</p>
<p>Level of the certificate (national or international)</p> <p>National Estonian professional qualifications system level III</p>	<p>Grading scale / Pass requirements</p> <p>Attestation of level III professional qualifications of Security Officers is based on documents and professional examination.</p>
<p>Access to next level of education/training</p>	<p>International agreements</p> <p>None in this field</p>
<p>Legal basis</p> <p>Professions Act (RT I 2008, 24, 156; 01.09.2008)</p>	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Application entry requirements (level of education or training, professional experience, in-service training, etc.) Please indicate duration if required.

Prerequisites	Duration (hours/weeks/months/years)
Secondary education	1 year of professional experience
Education in accordance with the professional standard	
Meeting of the requirements for general physical and health condition	

More information (including a description of the national qualifications system) available at:

www.kutsekoda.ee